

PSYCHIATRIC NURSING

Program Review Team

Request for Proposals

2021 Program Review

Douglas College Psychiatric Nursing Refresher Certificate
Program

Issue Date: February 26, 2021

Response Due By: March 19, 2021



Call for Psychiatric Nursing Education Program Review Team

The British Columbia College of Nurses and Midwives (BCCNM) is seeking a team of two program evaluators to review a psychiatric nursing education program in British Columbia. The review will be carried out under the direction of the BCCNM Education Program Review Committee, in accordance with the [BCCNM Psychiatric Nursing Educational Program Review Policies](#).

- The BCCNM is responsible for establishing the standards of academic achievement required for Registered Psychiatric Nurse (RPN) graduates and for recognizing psychiatric nursing educational programs that prepare graduates for registration as an RPN. From February 2021 to June 2021, the Douglas College Psychiatric Nursing Refresher Certificate Program will be engaged in the education program review process with BCCNM. The [BCCNM Standards and Indicators for Psychiatric Nursing Refresher Programs](#) sets out the standards that the program must meet for program recognition.

CRITERIA FOR SELECTION OF TEAM OF TWO REVIEWERS INCLUDE:

- Practicing registration in good standing with the relevant provincial nursing regulatory body.
- RPNs with current and relevant expertise in psychiatric nursing education and practice. Proposals will also be accepted from nursing professionals who are not RPNs, who might otherwise meet the education and program evaluation experience requirements. In this case, one of the team of two reviewers must be a RPN.
- Masters level preparation in nursing, education, or a health-related discipline.
- No perceived or actual conflict of interest with the program being reviewed, such as being a current or former student or employee of Douglas College.

Key activities include:

- Establish a program review plan that is consistent with the timelines as outlined below.
- Review and analyze the self-assessment report submitted by the post secondary institution approximately 3-4 weeks prior to scheduled virtual site visit.
- Organize and conduct the virtual site visit (via online and telephone interviews) scheduled April 27-29, 2021 (preferred dates) or April 20-22, 2021 (second choice dates).
- Review and evaluate the program against the [BCCNM Standards and Indicators for Psychiatric Nursing Refresher Programs](#)
- Provide a draft written report to the post secondary institution for feedback.
- Incorporate and consider post secondary institution feedback into final written report.
- Submit a final written report to BCCNM that addresses each standard and indicator using template provided.
- Review findings with BCCNM staff and Education Program Review Committee.

Tentative Schedule:

Timing	Activity	Responsibility
April 12-April 26, 2021	Review and analysis of program's self-assessment report	Program Review Team
April 27-29, 2021 (first choice dates)	Virtual Site Visit	Program Review Team
May 28, 2021	Submission of Final Report to BCCNM	Program Review Team
June 2021 (date TBD)	Presentation to Education Program Review Committee	Program Review Team

Applications:

To apply, please submit the **resumes of both team members** and **one letter of interest on behalf of the team**. Letters of interest should include:

- A brief description of previous curriculum development, implementation, and evaluation experience.
- Any previous nursing education program review experience or acquisition of knowledge relating to program review.
- A proposed program review plan.

Total **team** compensation for completing all activities associated with this education program review: **\$7000**

Applications (resumes and letters of interest) should be submitted as a one-pdf document **via email** to Martie Dobbs, Education Consultant martie.dobbs@bccnm.ca. Questions regarding this opportunity can also be directed to this email address.

Applications will be accepted until 4:30 pm Friday March 19, 2021