

CONFIDENTIAL

Minutes

Open Session

Board Meeting

DATE: July 10, 2025

ATTENDEES: Tanya Momtazian (Chair); Ashley Gueret (Vice-Chair); Leisa Belanger; Pinder Cheema; Jenny Damstrom; Janene Erickson; Tiffany Sayers; Sangeeta Subramanian

REGRETS: David Ayriss; Rose Melnyk

STAFF: Louise Aerts; Natasha Dookie; Betty Masera; Arminder Sihat

Bylaw Amendments – 2025 Board Election and General Meeting

Board Election

WHEREAS the Board has considered the proposed bylaw amendments set out in the email to the Board dated July 8, 2025 (recorded as a board email meeting dated July 10, 2025) to remove the need for a board election in 2025 in anticipation of the implementation of the *Health Professions and Occupations Act*;

AND WHEREAS the Board is satisfied the proposed bylaw amendments are administrative in nature and have minimal impact on the protection of the public;

AND WHEREAS the Board is acting in accordance with the authority established in section 19(1) of the *Health Professions Act* and subject to the filing with the Minister of Health as required under section 19(3) of the *Health Professions Act*;

RESOLVED THAT the Board approves amendments to sections 2 [Board composition] and 9 [Elected board member terms of office] of the current bylaws, to include new provisions at 2(7) and 9.1, as presented in the attached extract, to come into effect upon expiry of the filing period stated by the Minister.

CARRIED

General Meetings

WHEREAS the Board has considered the proposed bylaw amendment set out in the email to the Board dated July 8, 2025 (recorded as a board email meeting dated July 10, 2025) to remove the need for an annual general meeting in 2025 in anticipation of the implementation of the *Health Professions and Occupations Act*;

AND WHEREAS the Board is satisfied the proposed bylaw amendments are administrative in nature and have minimal impact on the protection of the public;

AND WHEREAS the Board is acting in accordance with the authority established in section 19(1) of the *Health Professions Act* and subject to the filing with the Minister of Health as required under section 19(3) of the *Health Professions Act*;

RESOLVED THAT the Board approves an amendment to section 56 [General meetings] of the current bylaws, to include a new provisions at 56(3.1), as presented in the attached extract, to come into effect upon expiry of the filing period stated by the Minister.

CARRIED



PART 1 – THE BOARD

Board composition

2 (1) The board consists of five elected board members and the appointed board members.

(2) Of the five elected board members referred to in subsection (1),

(a) one must be a registrant in the class of practising LPN registrants, provisional LPN registrants or non-practising LPN registrants,

(b) one must be a registrant in the class of practising RPN registrants, provisional RPN registrants or non-practising RPN registrants,

(c) one must be a registrant in the class of practising RN registrants, provisional RN registrants or non-practising RN registrants,

(d) one must be a registrant in the class of practising NP registrants, provisional NP registrants or non-practising NP registrants, and

(e) one must be a registrant in the class of practising midwife registrants, provisional midwife registrants or non-practising midwife registrants.

(3) Despite subsections (1) and (2),

(a) on and from the 2020 amalgamation date until January 1, 2023, the board consists of the interim board members and the appointed board members, and

(b) on and from January 1, 2023, until January 1, 2024, the board consists of two elected board members, the interim board members and the appointed board members.

(4) A board election will not be held in 2020 or 2021.

(5) A board election must be held in 2022 to elect the following:

(a) one registrant in the class of practising RN registrants, provisional RN registrants or non-practising RN registrants;

(b) one registrant in the class of practising midwife registrants, provisional midwife registrants or non-practising midwife registrants.

(6) A board election must be held in 2023 to elect the following:

(a) one registrant in the class of practising LPN registrants, provisional LPN registrants or non-practising LPN registrants;

(b) one registrant in the class of practising RPN registrants, provisional RPN registrants or non-practising RPN registrants;

(c) one registrant in the class of practising NP registrants, provisional NP registrants or non-practising NP registrants.

(7) A board election will not be held in 2025.

Eligibility for election to the board

3 (1) Subject to subsections (2) to (13), only registrants in the following classes of registrants are eligible to be elected in a board election:

(a) practising LPN registrants;

(b) provisional LPN registrants;

(5) If, within the period specified in subsection (2), every recount permitted under subsection (2) in relation to the board election is declined in writing by each of the candidates entitled to request such recount, the registrar may act immediately under subsection (6).

(6) If all the candidates are elected to office by acclamation or no recount is to be conducted in respect of a board election, or following any recounts, the registrar must

(a) use the form set out in Schedule A to certify under section 17.1(1) of the Act each person who is elected as a member of the board, and

(b) deliver to each candidate, as soon as practicable, a notice of the final results of the board election and copies of the certificates of election completed under paragraph (a) in respect of the board election.

(7) As soon as practicable after each board election, the registrar must publish on the college website the following information:

(a) the results of the board election, including any recounts conducted;

(b) copies of the certificates of election completed under subsection (6)(a) respecting the board election;

(c) biographies of the newly elected members of the board.

(8) The registrar must not authorize destruction of the ballots cast in a board election until not fewer than 30 days have elapsed since the date the candidates were notified under subsection (6)(b) of the final results of the board election.

Elected board member terms of office

9 The term of office for an elected board member is three years, commencing on January 1 in the year immediately following the year in which they are elected.

9.1 Despite section 9, the terms of office for the two board members elected in 2022 under section 2(5) of these bylaws, who are still in office when this subsection takes effect, are extended until the earlier of December 31, 2026, or the effective date of the *Health Professions and Occupations Act*, SBC 2022, c. 36.

Removal from elected board member office

10 (1) An elected board member ceases to hold office as an elected board member if, before the expiry of their term of office, they

- (a) cease to be registered in a class specified in section 3(1) [*Eligibility for election to the board*] that corresponds to the elected board member office to which they were elected or appointed,

Legal counsel

55 The registrar, the board, or a committee or panel of a committee, may retain legal counsel for the purposes of advising the college, committee or panel on any matter or assisting the board, committee, panel, registrar, or any officer, employee or agent of the college, in exercising any power or performing any duty under the Act.

General meetings

56 (1) All general meetings must be held in British Columbia at a time and place determined by the board.

(2) Every general meeting, other than an annual general meeting, is a special general meeting.

(3) The first annual general meeting must be held in 2021, and thereafter an annual general meeting must be held once in every calendar year and not more than 20 months after the holding of the last preceding annual general meeting.

(3.1) Despite subsection (3), no annual general meeting will be held in 2025.

(4) The following matters must be considered at an annual general meeting:

- (a) the financial statements of the college;
- (b) the report of the board;
- (c) the auditor's report.

(5) The board may, by special resolution, call a special general meeting.

Notice of general meetings

57 (1) The board must

- (a) deliver notice of a general meeting to registrants referred to in section 4 [*Eligibility to vote in elections*] and every board member and committee member, not fewer than 60 days before the date of the general meeting, and
 - (b) provide reasonable notice of the general meeting to the public.
- (2) Notice of a general meeting must include
- (a) the date, time and place of the general meeting,
 - (b) the general nature of the business to be considered at the general meeting,