

# BCCNP

British Columbia  
College of Nursing  
Professionals



## IMPORTANT

As of Sept. 4, 2018, the following nursing colleges amalgamated to become the British Columbia College of Nursing Professionals (BCCNP):

- College of Licensed Practical Nurses of British Columbia (CLPNBC)
- College of Registered Nurses of British Columbia (CRNBC)
- College of Registered Psychiatric Nurses of British Columbia (CRPNBC)

Although the information in the document you are about to access reflects our most current information about this topic, you'll notice the content refers to the previous nursing college that published this document prior to Sept. 4, 2018.

We appreciate your patience while we work towards updating all of our documents to reflect our new name and brand.

# RPN Registration Requirement – Identification

## Summary of Requirement

RPN applicants BCCNP must provide satisfactory proof of their identity.

## Who does this Requirement apply to?

This requirement applies to all RPN applicants, and to former RPN registrants applying for registration after being away from the register for over five years.

## How do I meet the Identification Requirement?

1. You must provide two pieces of identification (ID), which must include one recent photograph and one signature. Forms of acceptable ID are set out at point 7, below.
2. Expired ID documents are not accepted.
3. Both of your pieces of ID must be notarized, scanned and uploaded when you submit your application to BCCNP.
4. For notarized ID to be accepted, the following criteria must be met:
  - a. In Canada, notarized copies must be prepared by a notary public or lawyer who is not related to you.
  - b. Outside of Canada, notarized copies must be prepared by an official in that jurisdiction who has the legal authority granted by the government to certify true copies of identity documents, and who is not related to you.
  - c. The notarized copy must include the notary or official's signature and seal, as well as their address and telephone number.
5. If your ID documents are not written in English, a certified translation must be done before they are provided to BCCNP. The translation must take place after the documents are notarized as certified true copies. Any translated documents must include the translator's official stamp and/or identification number, address and telephone number, along with the date of the translation.
6. You must provide documents to explain any discrepancies in your name between the two pieces of ID submitted (e.g. a marriage certificate, change of name affidavit, or divorce decree). These must be notarized.
7. Accepted forms of ID:

<b>Issued by a provincial or territorial government</b>	<b>Issued by the Government of Canada</b>	<b>Issued by any national government</b>
<ul style="list-style-type: none"><li>• Driver's license</li><li>• Identification (BCID) card</li></ul>	<ul style="list-style-type: none"><li>• Canadian Citizenship Card</li></ul>	<ul style="list-style-type: none"><li>• Passport</li><li>• Birth certificate</li><li>• Driver's license</li></ul>

<ul style="list-style-type: none"> <li>• B.C. CareCard</li> <li>• BC Services Card</li> </ul>	<ul style="list-style-type: none"> <li>• Canadian Permanent Resident Card</li> <li>• Canadian Record of Landing/Canadian Immigration Identification Record</li> <li>• Naturalization certificate</li> <li>• Canadian Forces identification</li> <li>• Social Insurance Card (the new style without signature strip is not accepted)</li> <li>• Certificate of Indian Status Card</li> </ul>	<ul style="list-style-type: none"> <li>• Other forms of government-issued ID may be accepted<sup>1</sup>.</li> </ul>
---	---	--

### Authority

The BCCNP Registration Committee has established this requirement under the following authority:

- *Health Professions Act*, Sections 16, 19 & 20.
- BCCNP Bylaws (Part 5 – Registration)
  - Section 230 – General conditions and requirements
  - Section 248 – Practising RPN registration
  - Section 250 – Provisional RPN registration
  - Section 251 – Canadian labour mobility for practising RPNs
  - Section 252 – Non-practising RPN registration
  - Section 256 – Employed student psychiatric nurse registration

---

<sup>1</sup> Applicants are advised to consult BCCNP staff if they intend to submit a non-listed form of government ID to check whether it will be accepted before incurring notarization costs.