

Minutes

OPEN SESSION

Board Meeting

DATE/TIME:	September 23, 2021
ATTENDEES:	Yvonne Savard (Chair); Pinder Cheema (Vice-Chair); Colin Bennett; Rob Calnan; Janene Erickson; Tanya Momtazian; Ruth Ringland; Madelon Stevens; Rick Turner
REGRETS:	Sangeeta Subramanian
STAFF:	Cynthia Johansen; Bradley Chisholm; Katherine Graham; Daniel Laflèche; Christine Penney; Louise Aerts; Monica Redekopp (part); Joyce Lam (part); Daryl Beckett (part) Sandra Regan; Arminder Sihat; Rosanna Gonzalez Paredes
KNOWLEDGE CARRIER:	Syexwáliya

BCCNM's offices are located on unceded Coast Salish territory, represented today by the Musqueam, Squamish and Tsleil-Waututh Nations.

The Board convened its open session of the board meeting at 8:45am.

Approval of Open Consent Agenda

RESOLVED THAT the open consent agenda for the BCCNM Board meeting held on September 23, 2021 be approved.

- a) **RESOLVED THAT** the open minutes for the BCCNM board meeting held on June 23, 2021 be approved.
- b) *RN/RPN Scope of Practice – Update to RN and RPN Prescribing Standards*

WHEREAS a panel of the Professional Practice and Standards Committee (the “Panel”) has reviewed the revised standards for RN and RPN prescribing set out in Appendices B and D of the Board Briefing Note dated September 14, 2021, and prepared for the September 23, 2021, BCCNM Board meeting

(the “Briefing Note”), a copy of which has been presented to the BCCNM Board, and the Panel has recommended those revised standards to the BCCNM Board for approval;

AND WHEREAS the BCCNM Board has considered those revised standards and accepts the Panel’s recommendation;

RESOLVED THAT the BCCNM Board approves the following:

1. Registered Nurse Standards for Prescribing as set out in Appendix B of the Briefing Note.
2. Registered Psychiatric Nurse Standards for Prescribing as set out in Appendix D of the Briefing Note.

AND FURTHER RESOLVED THAT the Registered Nurse *Standards for Prescribing* as set out in Appendix B and Registered Psychiatric Nurse *Standards for Prescribing* as set out in Appendix D of the Briefing Note are in effect immediately upon approval by the BCCNM Board.

c) *Annual General Meeting*

RESOLVED THAT the Board exercises its discretion under section 57(3) of the BCCNM Bylaws to hold the Annual General Meeting by webcast and teleconference and will specify this as the meeting format in its formal notice of a general meeting;

FURTHER RESOLVED THAT the Annual General Meeting will start at 9:30am on the morning of November 25, 2021; and

AND FURTHER RESOLVED THAT the Board approves the procedural rules drafted for the 2021 BCCNM Annual General Meeting, as presented to the Board at its meeting on September 23, 2021.

d) *Chair Appointment (Professional Practice and Standards Committee)*

RESOLVED THAT Vittorio Cheli be appointed as Chair to the Professional Practice and Standards Committee, to take effect September 23, 2021 for a term ending January 31, 2022.

CARRIED

e) *Operations Report*

The Board was provided with an overview of the College’s strategic planning and operational activities. Notice of the AGM will go out today after the meeting.

S Regan and M Redekopp left the meeting at 8:47am

Approval of Open Agenda

RESOLVED THAT the open agenda for the BCCNM board meeting held on September 23, 2021 be approved.

CARRIED

Syexwáliya joined the meeting at 8:59am

The Chair invited Syexwáliya to bless the meeting with a prayer.

Strategic Imperatives

The Board received a presentation on the development of BCCNM's six Strategic Imperatives from the Executive Director, Strategy & Integration.

J Lam joined the meeting at 9:34am

Part 1: 2022 Budget/Fees Discussion

The Board received the 2021 Financial Update and detailed 2022 Budgets and Fees reports from the Chief Officer, Operations, on behalf of the Finance & Audit Committee.

10:15 – 10:30am – break

The Board resumed its closed session at 10:30am

The Board returned to its open session at 1:32pm

D Beckett joined the meeting at 1:34pm

J Lam rejoined the meeting at 1:40pm

Part 2: 2022 Budget/Fees Approval

Resuming its earlier discussion, the Board reviewed the proposed resolutions relating to the 2022 budget and registrant fees.

RESOLVED THAT the Board approves:

- the proposed 2022 budget for the specified risk events;
- the minimum required unrestricted net asset level of \$2.4M; and
- the 2022 proposed operating budget as set out in Appendix A to the briefing note dated September 14, 2021.

CARRIED

RESOLVED THAT the Board approves the proposed fee changes as presented in Appendix A to the briefing note dated September 14, 2021.

CARRIED

RESOLVED THAT in accordance with the authority established in section 19(1) of the *Health Professions Act* (the “Act”), and subject to filing with the minister as required by section 19(3) of the Act, the Board amends the bylaws of the British Columbia College of Nurses and Midwives, by repealing Schedule G and substituting the attached new Schedule G, effective February 1, 2022.

CARRIED

D Beckett and J Lam left the meeting at 2:13pm

The open session of the meeting concluded at 2:13pm.

Next meetings:

- November 25, 2021
- January 27, 2022
- April 27, 2022
- June 30, 2022
- September 29, 2022
- November 24, 2022

SCHEDULE G—FEES

(Sections 51, 80, 151, 152, 153)

TABLE A: REGISTRATION APPLICATION FEES		
<ul style="list-style-type: none"> • <i>GST will be added</i> • <i>Application fees are non-refundable</i> 		
Practising Registration		
Initial application for any of the following classes: <ul style="list-style-type: none"> • practising LPN registrants • practising RPN registrants • practising RN registrants • practising NP registrants 	International applicant	\$600.00
	Canadian applicant	\$300.00
	BC applicant	\$230.00
Initial application for the class of practising midwife registrants (all applicants)		\$230.00
Reinstatement application for any of the following classes (all applicants): <ul style="list-style-type: none"> • practising LPN registrants • practising RPN registrants • practising RN registrants • practising LGN registrants • practising NP registrants • practising midwife registrants 		\$230.00
Reinstatement surcharge (unregistered practice) – may apply to any application for reinstatement of practising registration		\$325.00
Non-Practising Registration		
Initial application for any of the following classes (except applicants currently registered in the corresponding class of practising registrants): <ul style="list-style-type: none"> • non-practising LPN registrants • non-practising RPN registrants • non-practising RN registrants • non-practising NP registrants 	International applicant	\$600.00
	Canadian applicant	\$300.00
	BC applicant	\$230.00
Initial application for the class of non-practising midwife registrants (all applicants except those currently registered in the class of practising midwife registrants)		\$230.00
Initial application for any of the following classes (applicants currently registered in the corresponding class of practising registrants only): <ul style="list-style-type: none"> • non-practising LPN registrants • non-practising RPN registrants • non-practising RN registrants • non-practising LGN registrants • non-practising NP registrants • non-practising midwife registrants 		\$100.00

Reinstatement application for any of the following classes (all applicants): <ul style="list-style-type: none"> • non-practising LPN registrants • non-practising RPN registrants • non-practising RN registrants • non-practising LGN registrants • non-practising NP registrants • non-practising midwife registrants 	\$100.00
Reinstatement surcharge (unregistered practice) – may apply to any application for reinstatement of non-practising registration	\$325.00
Student Registration	
Application for any of the following classes (all applicants): <ul style="list-style-type: none"> • employed student psychiatric nurse registrants • employed student nurse registrants • student midwife registrants 	\$150.00
Certified Practice Designation	
Application for certified practice designation (initial or reinstatement only) <i>(per designation)</i>	\$100.00

TABLE B: REGISTRATION EXAMINATION FEES	
<ul style="list-style-type: none"> • <i>GST will not be added</i> • <i>Examination fees are non-refundable except as indicated below</i> 	
Registered Psychiatric Nurses of Canada Examination (RPNCE) <i>(per take or retake)</i>	\$661.50
RPNCE retakes <i>(in addition to the RPNCE fee)</i>	\$100.00
RPNCE rescheduling <i>(per rescheduling)</i>	\$100.00
RPNCE rescores <i>(per rescore)</i>	\$50.00
Nurse Practitioner Objective Structured Clinical Examination (OSCE) <i>(per take or retake; refundable subject to BCCNM policy)</i>	\$2,200.00
Nurse Practitioner OSCE re-scores	\$220.00

TABLE C: ANNUAL REGISTRATION FEES (INITIAL, RENEWAL OR REINSTATEMENT)

- *GST will not be added*
- *Annual fees are refundable subject to BCCNM policy*

Nurse Registrant Classes	Payable for the period of Mar. 1, 2021 - Mar. 31, 2022	Payable for the period of Apr. 1, 2022 - Mar. 31, 2023
<ul style="list-style-type: none"> • practising LPN registrants • provisional LPN registrants 	\$514.80	\$521.95
<ul style="list-style-type: none"> • practising RPN registrants • practising RN registrants • practising LGN registrants • provisional RPN registrants • provisional RN registrants • provisional LGN registrants 	\$558.36	\$521.95
<ul style="list-style-type: none"> • practising NP registrants • provisional NP registrants 	\$803.88	\$751.90
<ul style="list-style-type: none"> • non-practising LPN registrants • non-practising RPN registrants • non-practising RN registrants • non-practising LGN registrants • non-practising NP registrants 	\$102.96	\$94.90
<ul style="list-style-type: none"> • employed student psychiatric nurse registrants • employed student nurse registrants 	\$225.72	\$208.05
Midwife Registrant Classes	Payable for the period of Apr. 1, 2021 - Mar. 31, 2022	Payable for the period of Apr. 1, 2022 - Mar. 31, 2023
<ul style="list-style-type: none"> • practising midwife registrants • provisional midwife registrants 	\$740.95	\$751.90
<ul style="list-style-type: none"> • non-practising midwife registrants 	\$94.90	\$94.90
	Payable for the period of Sep. 1, 2021 - Aug. 31, 2022	Payable for the period of Sep. 1, 2022 - Aug. 31, 2023
<ul style="list-style-type: none"> • student midwife registrants 	\$208.05	\$208.05

TABLE D: ADMINISTRATIVE FEES

- *GST will not be added except as indicated below*
- *Administrative fees are non-refundable*

Verification of registration, certificate of professional conduct, or letter of good standing <i>(GST will be added)</i>	\$50.00
Not sufficient funds for cheques / pre-authorized payments <i>(GST will not be added)</i>	\$50.00
Refund processing when registrant requests or gives written consent to cancellation of registration (subject to BCCNM policy) <i>(GST will be added)</i>	\$75.00